SERVICE INFORMATION

BOOTH EQUIPMENT
Each 6' x 10' booth will be set up with 3' high black and white back drape, 3' high red side dividers, (1) 6' x 30" black draped table, (2) side chairs, (1) wastebasket, and a 7" x 44" one line identification sign.

EXHIBIT HALL CARPET
The exhibit area is carpeted.

DISCOUNT PRICE DEADLINE DATE
Order early to take advantage of advance order discount rates, place your order by October 24, 2016.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ
Monday November 14, 2016 8:00 AM - 2:00 PM

EXHIBITOR MOVE-OUT
For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ
Tuesday November 15, 2016 1:45 PM - 3:00 PM
We will begin returning empty containers at the close of the show.

DISSMANTLE AND MOVE-OUT INFORMATION
All exhibitor materials must be removed from the exhibit facility by Tuesday, November 15, 2016 at 3:00 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Tuesday, November 15, 2016 at 2:00 PM.

POST SHOW PAPERWORK AND LABELS
Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.
SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
841 Joseph E Lowery Blvd NW
Atlanta, GA 30318
(404) 253-6494 fax (469) 621-5610
FreemanAtlantaES@freemanco.com

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183
International Shipping Services or fax (469) 621-5810 or email exhibit.transportation@freemanco.com

FREEMAN ONLINE®
Take advantage of discount pricing by ordering online at www.freemanco.com/store by October 24, 2016. Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — before, during and after your show. Additionally, you can now access FreemanOnline from any device — desktop, laptop, tablet or via our new FreemanOnline Mobile App.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access FreemanOnline without using the email link, visit www.freemanco.com/store. You can also download and use the FOL Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version of the FreemanOnline Mobile App is available to extend mobile use for those users that do not have an Apple or Android device or who do not want to download the app.

If you need assistance with FreemanOnline, please call our Customer Support Center at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

SHIPPING INFORMATION
Warehouse Shipping Address:
Exhibiting Company Name / Booth #
SE KFC FRANCHISEE CONVENTION
C/O Freeman
841 Joseph E Lowery Blvd NW
Atlanta, GA 30318

Freeman will accept crated, boxed or skidded material beginning Monday, October 17, 2016 at the above address. Material arriving after November 07, 2016 will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:00 PM. If required, provide your carrier with this phone number: (404) 253-6494.

Please Note: Due to limited storage space and material handling services at the Hotel, all exhibitor freight should be sent to the Freeman Warehouse. If special circumstances require you to ship directly to the Hotel, please call Freeman Exhibitor Services to provide you with the ship to address, instructions, and specific receiving dates.

Freeman will receive shipments at the exhibit facility beginning Monday, November 14, 2016 at 8:00 AM. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor. If required, provide your carrier with this phone number: (404) 253-6494.
Please note: All items and materials that must be brought into the facility are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the Material Handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

LABOR INFORMATION
Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE
We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (404) 253-6494.

WE APPRECIATE YOUR BUSINESS!
FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (404) 253-6494 or Freeman’s Customer Support Center at (888) 508-5054.

HELPFUL HINTS

SAVE MONEY
Order early to take advantage of advance order discount rates, place your order by October 24, 2016.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC’s). Thank you for your cooperation.

EXHIBITOR ASSISTANCE
For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ.

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ.

Call Freeman’s Exhibitor Services department at (404) 253-6494 with any questions or needs you may have.
Reducing Your Footprint

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

• Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
• Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
• Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
• Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways, such as free songs from iTunes, coupons and free online Apps are smart and trendy.

Printing, Recycling and Waste Management

• Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
• If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
• Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
• Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

• If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
• Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
• Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
• If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.

Personnel and Best Practices

• Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
• Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.

These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact goinggreen@freemanco.com

COMPANY NAME: 

ADDRESS:  

BOOTH #: 

BOOTH SIZE: 

CITY/STATE/ZIP: 

PHONE:  

EXT.: 

FAX #: 

SIGNATURE:  PRINT NAME: 

CONTACT'S E-MAIL:  

E-MAIL FOR INVOICE:  

☐ Check if you are a new Freeman customer

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's e-mail.

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ COMPANY CHECK 

Please make check payable to: Freeman 

Checks must be in U.S. funds drawn on a U.S. or Canadian bank. (“U.S. FUNDS” MUST BE PRE-PRINTED on Canadian checks.)

Please reference (426159) on your remittance.

☐ CREDIT/DEBIT CARD 

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ AMERICAN EXPRESS  ☐ MASTER CARD  ☐ VISA 

ACCOUNT NO.:  

EXP. DATE:  

CARDHOLDER NAME (PRINT):  

SIGNATURE:  

CARDHOLDER BILLING ADDRESS:  

CITY/STATE/ZIP:  

ENTER TOTALS HERE

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- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative.
In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

### EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

“We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party.”

**EXHIBITOR NAME:** (PLEASE PRINT)  
**EXHIBITOR SIGNATURE:**  
**DATE:**

### EXHIBITING COMPANY INFORMATION

<table>
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<tr>
<th>EXHIBITING COMPANY NAME:</th>
<th>BOOTH #:</th>
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<td>CONTACT’S E-MAIL:</td>
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**Indicate which services are to be invoiced to the Third Party:**

- [ ] ALL FREEMAN SERVICES  
- [ ] I&D LABOR/SUPERVISION  
- [ ] MATERIAL HANDLING/IN & OUT  
- [ ] FREEMAN EXHIBIT TRANSPORTATION  
- [ ] RENTAL FURNITURE/CARPET/SIGNS  
- [ ] BOOTH CLEANING  
- [ ] OTHER  

### THIRD PARTY COMPANY INFORMATION

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<td>CONTACT NAME:</td>
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<th>THIRD PARTY BILLING ADDRESS:</th>
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**E-MAIL FOR INVOICE:** Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact’s e-mail.

### THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

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<th>AMERICAN EXPRESS</th>
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07/15 (426159)
PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

• THE METHOD OF PAYMENT FORM IS SIGNED; OR
• AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
• WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS
For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Freeman Exhibit, Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited to, any subcontractors FREEMAN may appoint. The term “EXHIBITOR” means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors (“EAC”).

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR’S booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour “per person, per hour” charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN’S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR’S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR’S invoice for accuracy prior to the close of the Show or Event. If FREEMAN is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For international EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, there should be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 36 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the estimate of charges and the actual charges incurred for material handling, labor time & materials, utility services or equipment usage, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR’S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR’S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL

Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. In NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys’ fees) arising out of or in any way connected with Exhibitor’s actions or omissions under this Agreement.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN’S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR’S indemnification of FREEMAN includes any and all violations of Federal, State, or Local ordinances, “Show Regulations and/or Rules” as published and/or set forth by Freeman, and/or labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN’S ‘MATERIAL HANDLING TERMS & CONDITIONS’ AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE ‘SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT’ AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.
1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consciee for shipping and custom purposes. The term “Exhibitor” means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRADES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, material wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman reserves the right to refuse any package or packaging it considers unsuitable for handling. Goods requiring cold storage and those in accessible storage are stored at Exhibitor’s own risk. FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representatives. All loose labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES OR CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times. Exhibitor materials will be left unattended. FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR’S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHIBITOR’S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. Freeman recommends the securing of service materials from Facility or Show Management. All MHA’s submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth. If requested, the carrier should be of a design to adequately protect contents for handling by forklift and similar means. Freeman reserves the right to refuse any package or packaging it considers unsuitable for handling. Goods requiring cold storage and those in accessible storage are stored at Exhibitor’s own risk. FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor’s materials after same have been delivered to Exhibitor’s appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR’S MATERIALS THAT ARISE OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor’s shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.

7. FORCE MAJEURE. Freeman’s performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman’s reasonable control, nor for ordinary wear and tear in the handling of Exhibitor’s materials.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than thirty (30) business days after the date when Exhibitor’s materials are delivered to the carrier for transportation from show site or from Freeman’s warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman more than one (1) year after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WAIVED. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against any amount of any compensation due Freeman. Any such dispute shall be considered a separate transaction and shall be resolved on its own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman’s sole and exclusive maximum liability for loss or damage to Exhibitor’s materials and Exhibitor’s sole and exclusive remedy is limited to $5.00 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is less. For unmarked, untagged and improperly packaged televisions, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice weight. All settlement weights are subject to correction and final charges determined by the actual or re-weighted weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENT, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED TO BE A RESULT OF, TORTIOUS CONDUCT, FAILURE TO EXERCISE REASONABLE CARE, DELIBERATE ACT, OR THE NEGLIGENCE, WILLFUL MISCONDUCT, OR DELIBERATE ACT OF EXHIBITOR’S EMPLOYEES, AGENTS, REPRESENTATIVES, CUSTOMERS, INDEMNIFIED PARTIES, OR ANY OTHER PARTY AGAINST WHICH FREEMAN IS NOT RESPONSIBLE OR LIABLE.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman’s maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICTS OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) arising out or contributed to by Exhibitor’s negligent supervision of any labor secured through Freeman; Exhibitor’s negligence, willful misconduct, or deliberate act; or the negligence, willful misconduct, or deliberate act of Exhibitor’s employees, agents, representatives, customers, and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor’s violation of Federal, State, City, County or Local ordinance and/or Exhibitor’s violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor’s materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the “Collateral”), to secure the prompt and full payment and performance of all Exhibitor’s indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman for the benefit of Exhibitor ("Obligations"). Freeman shall have not only the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice. Your failure to give such notice shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER HEREBY INDEMNIFY, HOLD HARMLESS, RELEASE, DISCHARGE, AND WAIVE ANY AND ALL LIABILITY, ACTIONS, SUITS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.
In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or other's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Agreement shall be subject to the TERMS stated herein All TERMS, including but not limited to, the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS. In this Contract, “Freeman” means Freeman Freight, Inc., and its respective officers, employees, directors, agents, assigns, affiliated companies, and relative entities including any contractors appointed by Freeman. The term “Shipper” means the person or business for whom the property is shipped, and includes their employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only “Freeman.” Property is all objects of any type received from the Shipper for transportation by Freeman as described herein. “Consignment” means that property is shipped with specific conditions upon receipt of the property by Freeman. “Carré” is the document assigned to the property. “Guaranteed Service” is a service agreement that includes specific time guarantees. “Guaranteed Service Shipments” are shipments that are eligible for Guaranteed Service.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for services and payments agreed upon, the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions Contract, Freeman and Shipper agree that this Contract shall govern their respective rights and obligations, and the entire Agreement shall be governed hereby. The property comes into the physical possession of the Consigned and the Freeman for the purposes of transport. The shipper makes a declaration of value for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a claim, it shall not be subject to. Freeman shall not be liable or responsible for any damage identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as: consequential damages, loss of use, damage of profits, damage, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: (a) whenever or wherever the claimed loss or damage may occur; (b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause; and, (c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damage.

7. SHIPPER’S RESPONSIBILITIES AND INDEMNIFICATION: (a) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials by land, sea, air or rail. Shipper and owner of property is a party and contains the following: “Substances, Hazardous Materials, Chemicals, Explosives, Infected Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the environment in general. Such goods may be warehoused at owner’s risk and expense or destroyed without compensation. (b) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against all claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) on account of any loss or damage to the property as a result of the negligence or fault of Shipper. Each Air Cargo shipment, including all international shipments must be packed to travel without spoilage for 72 hours from time of pickup; failure to do so will result in freight not being transported. Such goods may be warehoused at owner’s risk and expense or destroyed without compensation.

9. CLAIMS. Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within five (5) business days of delivery, any loss or damage to the shipment. Notice of concealed damage must be confirmed in writing or via e-mail at exhibit.transportation@freemanco.com. If Carrier schedules an inspection, claimant must hold the shipping container, all packing material and contents in the same condition as they were when damage was discovered. Receipt of the shipment by the Consigned or the Shipper's agent with written notice on the delivery receipt and/or delivery manifest of loss or damage to the property will be deemed to be freight delivered in good condition. Permission to change the declared value at any time after the carrier has accepted the shipment.

8. LIMITATION ON SHIPPER’S RECOVERABLE DAMAGES: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract.

6. LIMITATION ON SHIPPER’S RECOVERABLE DAMAGES: FREEMAN’S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO NON-DELIVERY, PARTIAL DELIVERY, INADEQUATE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT). NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE SMALLER OF $50.00 (USD) OR $0.50 PER POUND ($1.10 PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES AS AGREED IN FREE’MANS PRICE LIST. FOR SECURITY AND/or CUSTOMS REASONS, FREEMAN MAY DECLARE AT ITS DISCRETION THE WHOLE VALUE OF THE SHIPMENT FOR THE PURPOSES OF SHIPMENT OR VALUE LIMITATION. FREEMAN MAKES NEITHER REPRESENTATION NOR GUARANTEE AS TO THE SAFETY OR SECURITY OF A SHIPMENT WHOSE EXTERNAL APPAREL OR LABELS, OR OTHER APPARENT CHARACTERISTICS, INDICATE ITS VALUE IS IN EXCESS OF ITS ACTUAL VALUE.

5. REFUSED SHIPMENTS: If the Consigned refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consigned, Freeman’s liability shall then become that of a warehouseman.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that its property is shipped by Freeman pursuant to the instructions contained in this Contract. Shipper has no right to control the property, shipment or the carrier. Shipper agrees that this Contract may be signed by any person, including common or contract carrier. Shipper further agrees and understands the right of Freeman to control the handling of the property and all matters related to payment for the shipment.
1. DEFINITIONS. In this Contract, “Freeman” means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term “Shipper” means the person or business for whom the property is being transported, and includes any other person or business who may be awarded the property by the Consignee, or the successors or assigns of any of these persons or businesses, and contractors appointed by the Shipper, excluding only Freeman. “Property” is all objects of any type received from the Shipper for transport by Freeman as described herein. “Consignee” is the party to whom the property is delivered or directed as the final destination.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper’s payments and Freeman’s services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations concerning transportation of Shipper’s property. This Contract shall be null and void if Shipper does not provide a Declaration of Value on the space designated on the Shipping Instructions and Pay the Appropriate Valuation Charge. Even if Shipper has made a declaration of value, liability shall never exceed the declared value or, if no declared value has been provided, the maximum value specified in the space designated on the Shipping Instructions. In any event, unless notified in writing by Shipper, Freeman shall have the option to sell the property under such circumstances as it deems to be of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. FREEMAN’S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause) strike, lockout, work slowdown or stoppage, fire or water damage, breakdown of plant or machinery, factory accident, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or of any belligerent, or any other cause beyond its reasonable control. In such event, Freeman shall not be liable for delayed delivery caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment or any reasonable direction rendered or from any cause beyond its reasonable control. Freeman shall not be required to transport by any particular means, means, vehicle, otherwise or rather than with reasonable dispatch.

4. PACKAGING AND CARGES. Shipper’s property must be well packed for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability of the packages or procedure for shipment that Shipper might use for its property. Freeman shall not be responsible for damage to loose or unsealed materials, padlocked or shrink-wrapped materials, materials in improper packing, unsealed or improperly labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by freight and similar means. General guidance as to acceptable packaging systems and procedures may be found in the Department of Transportation’s National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper’s expense.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or temperature controls. Except as required by applicable laws, regulations, and traffic regulations. Physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under the contract when the property has been placed in the possession of the Consignee or the Consignee’s designee as agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, then the remainder of the Contract shall continue in full force and effect.

6. REFUSED SHIPMENTS. If the Consignee refuses to accept delivery for any reason, Freeman is not liable for any loss or damage to the property. Freeman reserves the right to refuse to deliver the property. Shipper must pay in full for the services rendered under this Agreement at the time the services are requested.

7. INSURANCE. Freeman IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property. If property is damaged or lost while in Freeman’s possession, Freeman’s MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE.
Double the convenience... zero surprises.

Package includes:
• Round trip standard ground transportation AND material handling services
• No additional fees, no surprises
• Pick-up and transportation from point of origin to either advance warehouse or show site – your choice.
• Pre-printed shipping labels & outbound paperwork

Benefits:
• Turnkey pricing ensures precise budgeting
• No additional handling, pick-up or delivery fees
• No additional fuel surcharges or overtime surcharges
• No carrier waiting time fees
• Experienced on-site transportation reps from move-in through move-out
• All charges on your Freeman invoice
• LTL (less than truck load) shipping

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freemanco.com for a quote.

*Services apply to destinations anywhere in the Continental U.S.
RESULTS, DELIVERED

With more than 85 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.
EXHIBIT TRANSPORTATION SERVICES
Freeman works directly with you and show site decision makers to transport your exhibit to any location with ease.

The Freeman Exhibit Transportation promise:

- **ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE**
- **ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES**
- **ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW**
- **RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION**

questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit [www.freemanco.com](http://www.freemanco.com)

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579**

or via email at [exhibit.transportation@freemanco.com](mailto:exhibit.transportation@freemanco.com)

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183**

or via email at [international.freight@freemanco.com](mailto:international.freight@freemanco.com)

DON’T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM TO ORDER YOUR INBOUND AND OUTBOUND SHIPPING.
**TIPS FOR EASY ORDERING**

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
  - (800) 995-3579 Toll Free US & Canada
  - (817) 607-5100 Local & International

**COMPLETE THE FOLLOWING ITEMS ON THIS FORM:**

**PICT UP INFORMATION**

Requested Pick Up Date:

**SHIPPER NAME**

**SHIPPER ADDRESS**

**DESTINATION**

- I will be shipping to the WAREHOUSE
  - FREEMAN / Exhibiting Company Name / Booth #
  - SE KFC FRANCHISEE CONVENTION
  - C/O: FREEMAN
  - 841 JOSEPH E LOWERY BLVD N W
  - ATLANTA, GA 30318
  - MUST BE DELIVERED BY NOVEMBER 07, 2016

- I will be shipping to SHOW SITE
  - FREEMAN / Exhibiting Company Name / Booth #
  - SE KFC FRANCHISEE CONVENTION
  - C/O: FREEMAN
  - CROWNE PLAZA RAVINIA
  - 4355 ASHFORD DUNWOODY RD NE
  - ATLANTA, GA 30346
  - CANNOT BE DELIVERED BEFORE NOVEMBER 14, 2016

**TYPE OF SERVICE**

- Next Day Air: Delivery next business day by 5:00 PM
- Second Day Air: Delivery second business day by 5:00 PM
- 3-5 Day Service: Delivery within 3 - 5 business days

**Declared Value $**

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

- Standard Ground: Dependent on distance
- Expedited Ground: Tailored to specific requirements
- Specialized: Pad wrapped, uncrated, truck load

**SHIPPING INFORMATION**

**Items to be shipped**

<table>
<thead>
<tr>
<th>Number of Pieces</th>
<th>Est. Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crates (wooden)</td>
<td></td>
</tr>
<tr>
<td>Cartons (cardboard)</td>
<td></td>
</tr>
<tr>
<td>Cases/Trunks (fiber) (color ___________)</td>
<td></td>
</tr>
<tr>
<td>Skids/Pallets</td>
<td></td>
</tr>
<tr>
<td>Carpet (color ___________)</td>
<td></td>
</tr>
<tr>
<td>Other ( ___________ )</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
</tr>
</tbody>
</table>

Size of largest piece: (H) ______ (W) ______ (L) ______

**NOTE:** Shipments will be weighed and measured prior to delivery.

**OUTBOUND SHIPPING**

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:

Ship to address:

| (City) | (State) | (Zip) |

Number of Labels: ___________

**FAX THIS COMPLETED FORM VIA:**

E-mail: exhibit.transportation@freemanco.com
or
Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF ORDER AND FINALIZE DETAILS.

SHOW # _______

07/15
As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

**How do I ship to the warehouse?**
- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

**How do I ship to show site?**
- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

**What about prepaid or collect shipping charges?**
- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
- “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

**How should I label my freight?**
- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

**How do I estimate my Material Handling charges?**
- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are four categories of freight:
  - **Crated:** material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
  - **Special Handling:** material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constrained space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.
  - **Uncrated:** material that is shipped loose or pad-wrapped, and / or unskidded machinery without proper lifting points.
  - **Carpet and/or Pad Only:** shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- Add overtime charges for inbound if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show site shipments.
- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

**What happens to my empty containers during the show?**
- Pick up “Empty Labels” at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

**How do I protect my materials after they are delivered to the show or before they are picked up after the show?**
- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

**How do I ship my materials after the close of the show?**
- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.
- For your convenience, show recommended carriers will be on site to handle outbound transportation.

**Where do I get a forklift?**
- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

**Do I need insurance?**
- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

**Other available services** (may not be available in all locations)
- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return
Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freemanco.com/store, select your show and click on “Estimate My Material Handling Costs”. From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

**Crated:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

**Special Handling:** Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. Federal Express, UPS & DHL are included in this category due to their delivery procedures.

**Uncrated:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

**Carpet and/or Pad Only:** Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

**Additional Surcharges:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Price per CWT</th>
<th>200 lb. Minimum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warehouse Shipment (200 lb. minimum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$ 79.25</td>
<td>158.50</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$103.25</td>
<td>206.50</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$119.00</td>
<td>238.00</td>
</tr>
<tr>
<td>Show Site Shipment (200 lb. minimum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$ 81.00</td>
<td>162.00</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$105.50</td>
<td>211.00</td>
</tr>
<tr>
<td>Uncrated or Pad Wrapped Shipment</td>
<td>$121.50</td>
<td>243.00</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$121.50</td>
<td>243.00</td>
</tr>
<tr>
<td>Small Package - Maximum weight is 30 lbs per shipment*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Shipment</td>
<td>$ 40.00</td>
<td></td>
</tr>
</tbody>
</table>

* A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

**Shipping Delivered after Deadline Date (in addition to above rates)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warehouse Shipment after Deadline</td>
<td>$ 20.00</td>
<td>40.00</td>
</tr>
<tr>
<td>Show Site Shipment after Deadline</td>
<td>$ 20.25</td>
<td>40.50</td>
</tr>
</tbody>
</table>

**Overtime Charge - Inbound (in addition to above rates)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$ 20.25</td>
<td>40.50</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$ 26.50</td>
<td>53.00</td>
</tr>
<tr>
<td>Uncrated or Pad Wrapped Shipment</td>
<td>$ 30.50</td>
<td>61.00</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$ 30.50</td>
<td>61.00</td>
</tr>
</tbody>
</table>

**Overtime Charge - Outbound (in addition to above rates)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crated or Skidded Shipment</td>
<td>$ 20.25</td>
<td>40.50</td>
</tr>
<tr>
<td>Special Handling Shipment</td>
<td>$ 26.50</td>
<td>53.00</td>
</tr>
<tr>
<td>Uncrated or Pad Wrapped Shipment</td>
<td>$ 30.50</td>
<td>61.00</td>
</tr>
<tr>
<td>Carpet and/or Pad Only Shipment</td>
<td>$ 30.50</td>
<td>61.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Weight</th>
<th>CWT</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>÷ 100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surcharges</td>
<td>÷ 100</td>
<td></td>
<td></td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Weight</th>
<th>CWT</th>
<th>Price per CWT</th>
<th>Estimated Total Cost (200 lb. Min.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>0.00% Tax</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total</td>
</tr>
</tbody>
</table>
Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have “No Documentation”?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

For fast, easy ordering, go to www.freemanco.com/store

### SHIPPIING INFORMATION

<table>
<thead>
<tr>
<th>METHOD OF SHIPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SELECT A CARRIER:</td>
</tr>
<tr>
<td>☐ Freeman Exhibit Transportation</td>
</tr>
<tr>
<td>☐ Other Carrier</td>
</tr>
<tr>
<td>Carrier Name: ________________</td>
</tr>
<tr>
<td>Carrier Phone: ________________</td>
</tr>
<tr>
<td>Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SELECT A LEVEL OF SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ 1 Day: Delivery next business day</td>
</tr>
<tr>
<td>☐ 2 Day: Delivery by 5:00 P.M. second business day</td>
</tr>
<tr>
<td>☐ Deferred: Delivery within 3-5 business days</td>
</tr>
<tr>
<td>☐ Standard Ground</td>
</tr>
<tr>
<td>☐ Specialized: Pad wrapped, uncrated, or truckload</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SELECT SHIPMENT OPTIONS (IF APPLICABLE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Have loading dock</td>
</tr>
<tr>
<td>☐ Inside delivery</td>
</tr>
<tr>
<td>☐ Pad wrap required</td>
</tr>
<tr>
<td>☐ Do not stack</td>
</tr>
<tr>
<td>☐ Lift gate required</td>
</tr>
<tr>
<td>☐ Air ride required</td>
</tr>
<tr>
<td>☐ Residential</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SELECT DESIRED NUMBER OF LABELS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>________________</td>
</tr>
</tbody>
</table>

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor’s expense.

For Assistance, please call (404) 253-6494 to speak with one of our experts.
TO: ____________________________  
EXHIBITOR NAME  
C/O: FREEMAN  
841 JOSEPH E LOWERY BLVD N W  
ATLANTA, GA 30318  
WAREHOUSE  
EVENT: SE KFC FRANCHISEE CONVENTION  
BOOTH NO: ________  NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
FURNISH FORWARD

Freeman sets the stage for success with temporary furnishings that make lasting impressions. With high-quality furniture in shapes and styles that suit your budget and design needs, Freeman always provides an ideal solution for your exhibit.

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required: Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Chair | 810875 | Page 10
Silverado Cocktail Table | 82014 | Page 17
Powered Locking Pedestal, 42" | 85063 | Page 23
SEATING

Naples

CHAIR  black leather 810119
36"L  30"D  28"H
Powered options available

LOVESEAT  black leather 830120
62"L  30"D  28"H
Powered options available

SOFA  black leather 830119
87"L  30"D  28"H
Powered options available

Heathrow

ARMLESS CHAIR  black leather 810116
24"L  24"D  28"H

CORNER CHAIR  black leather 810117
24"L  24"D  28"H

SOFA  black leather 830116
48"L  24"D  28"H

possible configurations

See pages 22 and 23 for all Powered options.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
SEATING

South Beach

SOFA Select platinum suede 8301
59"L 29"D 33"H

OTTOMAN Select platinum suede 8151
26"L 31"D 18"H

possible configurations

Key Largo

LOVESEAT Select black fabric 830950
57"L 35"D 24"H

SOFA Select black fabric 830951
79"L 35"D 34"H

CHAIR Select black fabric 810950
35"L 35"D 34"H
SEATING

Allegro

CHAIR  blue fabric 81019
36"L  34.5"D  30"H

SOFA  blue fabric 83015
73"L  34.5"D  29.5"H

Fairfax

CHAIR  white vinyl/brushed metal 810949
27"L  26"D  30"H

SOFA  white vinyl/brushed metal 830949
62"L  26"D  30"H

Tangiers

CHAIR  beige fabric 810118
34"L  37"D  36"H

SOFA  beige fabric 830118
78"L  37"D  36"H

Roma

CHAIR  white vinyl 81020
37"L  31"D  33"H
 Powered options available

SOFA  white vinyl 83016
79"L  31"D  33"H
 Powered options available

See pages 22 and 23 for all Powered options.
CASUAL SEATING

Look no further for a great variety of informal, modern seating options. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE
white leather 815122
black leather 815123
34”L 34”D 15”H

ENDLESS CURVED OTTOMAN
white leather 815953
black leather 815952
60.5”L 37.5”D 15”H

OTTOMAN BENCH
white leather 815120
black leather 815121
60”L 20”D 18”H

ITEMS PICTURED BELOW

Roma Sofa Powered | 83017 | Page 5, 22
Swanson Chair | 810875 | Page 10
Regis End Table | 82075 | Page 18
Regis Bench/Table | 82074 | Page 18
Work Desk | 820706 | Page 21
Ice Side Chair | 810814 | Page 9
OTTOMANS

VIBE CUBE  
SELECT  
blue vinyl 81518  
red vinyl 81519  
orange vinyl 81525  
pink vinyl 81520  
yellow vinyl 81517  
black vinyl 81530  
white vinyl 81531  
18”L  18”D  18”H

EDGE LED CUBE OTTOMAN*  
SELECT  
high density plastic 81526  
20”L  20”D  20”H

*B Electrical power must be ordered separately

BANQUETTES

CENTER CONE  
SELECT  
8506  
38”Round  51”H  
Powered  
Banquette Core has 3 AC and 2 USB plugs built into the center cone.

QUARTER CURVED OTTOMAN  
SELECT  
8507  
52”L  22”D  18”H

72”Round  18”H  
72”Round  51”H

See pages 22 and 23 for all Powered options.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
OCCASIONAL CHAIRS

BLACK DIAMOND SIDE CHAIR  ESSENTIALS
N71089
21"W  23"L  32"H

BLACK DIAMOND ARMCHAIR  ESSENTIALS
N71090
20"W  21"L  33"H

DIVA CHAIR  ESSENTIALS
N71091
18"W  16"L  31"H

LIMERICK® CHAIR  ESSENTIALS
BY HERMAN MILLER
gray C210108
18"W  17.75"L  33"H

MADRID CHAIR  SELECT
black leather/chrome 8102
white leather/chrome 810816
30"L  30"D  31"H

ITEMS PICTURED BELOW

Powered Locking Pedestal, 36"  85061  Page 23
White Vibe Cube  81531  Page 7
OCCASIONAL CHAIRS

MEETING CHAIR  SELECT
white vinyl 810948
espresso bonded leather 810835
taupe microfiber 810836

25.5"L  23.5"D  34"H

TUB CHAIR  SELECT
black fabric 8103

31"L  31"D  31"H

MADDEN CHAIR  SELECT
light gray vinyl 810843

27"L  32"D  33"H

ICE SIDE CHAIR  SELECT
transparent 810814

17.25"L  20"D  32"H

FUSION CHAIR (WHITE/BLACK)  SELECT
white/black high density plastic 810838

19"L  21"D  32"H

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
OCCASIONAL CHAIRS

CHRISTOPHER CHAIR SELECT
white vinyl/chrome 810846
19"L 19"D 35"H

RUSTIQUE CHAIR WITH ARMS SELECT
gunmetal 810841
20"L 18"D 31"H

RAZOR ARMLESS CHAIR SELECT
white high density plastic 810837
16.38"L 15.5"D 30.5"H

NEW YORK CHAIR SELECT
onyx/maple wood/chrome 81090
23"L 22"D 32"H

SWANSON CHAIR SELECT
white vinyl 810875
28"L 25"D 18"H

BERLIN STACK CHAIR SELECT
white & red plastic/chrome 810811
white & black plastic/chrome 810810
18"L 22"D 32"H

WENDY CHAIR SELECT
clear acrylic 810847
15"L 19.7"D 35.8"H
CONFERENCE CHAIRS

GRAY GASLIFT CHAIR  
ESSENTIALS  
with arms N71046  
without arms N71045  
26"W  20"L  38"H  Adjustable

LABREA CHAIR  
SELECT  
charcoal gray fabric 810874  
35"L  27"D  40"H

ALTURA CONFERENCE/GUEST CHAIR  
SELECT  
black fabric/black steel 81063  
25"L  20"D  34"H

LUXOR EXECUTIVE CHAIR  
SELECT  
black leather 810807  
27"L  28"D  47"H  Adjustable

PRO EXECUTIVE HIGH BACK CHAIR  
SELECT  
white vinyl 810844  
black vinyl 810946  
25"L  24"D  48"H  Adjustable

PRO EXECUTIVE MID BACK CHAIR  
SELECT  
white vinyl 810945  
black vinyl 810944  
24"L  22"D  40"H  Adjustable

PRO EXECUTIVE GUEST CHAIR  
SELECT  
black vinyl 810947  
24"L  22"D  36"H

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
BARS & BARSTOOLS

MARTINI BAR  SELECT
gray metal rounded bar with frosted glass top and chrome legs 8501
67"L  50"D  47"H  Radius 76.5"

possible configurations

BLACK DIAMOND STOOL  ESSENTIALS
N71088
22"W  18"L  46"H

GRAY GASLIFT STOOL  ESSENTIALS
with arms N71048
without arms N71047
24"W  20"L  46"H  Adjustable

DIVA COUNTER STOOL  ESSENTIALS
N71092
17"W  16"L  36"H
The Intermediate 25" seating height

LIMERICK® STOOL
BY HERMAN MILLER  ESSENTIALS
gray C210109
18"W  17.75"L  44"H

LIFT HYDRAULIC BARSTOOL  SELECT
gray vinyl/chrome 810872
red vinyl/chrome 810873
black vinyl/chrome 810871
white vinyl/chrome 810870
15" Round  23-33.5"H  Adjustable

APEX BARSTOOL  SELECT
black vinyl 33010
blue ultra suede 3309
red vinyl 33042
white vinyl 33043
21"L  21"D  33"H
## BARS & BARSTOOLS

### BANANA BARSTOOL
- **SELECT**
- **white vinyl/chrome** 810103
- **black vinyl/chrome** 810104
- **21”L**  
  **22”D**  
  **26”H**

### JETSON BARSTOOL
- **SELECT**
- **black vinyl/black steel** 810706
- **18”L**  
  **19”D**  
  **29”H**

### ZOEY BARSTOOL
- **SELECT**
- **white vinyl/chrome** 810840
- **black vinyl/chrome** 810834
- **15”L**  
  **17”D**  
  **21-35”H**

### CHRISTOPHER BARSTOOL
- **SELECT**
- **white** 810848
- **19”L**  
  **15”D**  
  **31”H**

### ICE BARSTOOL
- **SELECT**
- **transparent/chrome legs** 810815
- **16.75”L**  
  **16”D**  
  **27.75”H**

### SHARK SWIVEL BARSTOOL
- **SELECT**
- **white plastic/chrome** 810202
- **22”L**  
  **19”D**  
  **24-44”H**  
  **Adjustable**

### RUSTIQUE BARSTOOL
- **SELECT**
- **gunmetal** 810839
- **13”L**  
  **13”D**  
  **30”H**

### GIN BARSTOOL
- **SELECT**
- **maple wood/chrome** 810505
- **16”L**  
  **16”D**  
  **29”H**

### OSLO BARSTOOL
- **SELECT**
- **blue plastic/chrome** 810200
- **white plastic/chrome** 810201
- **17”L**  
  **20”D**  
  **30”H**

---

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freemanco.com](http://www.freemanco.com)
TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

ITEMS PICTURED BELOW

Endless Square Ottoman | 815122 | Page 6
Geo End Table | 82035 | Page 17
30” Round Hydraulic Base Bar Table | 820230 | Page 16
Ice Barstool | 810815 | Page 13
# Furnishings

## Draped or Undraped Tables & Counters

**ESSENTIALS**

<table>
<thead>
<tr>
<th>TABLES (30” HEIGHT)</th>
<th>3’</th>
<th>4’</th>
<th>6’</th>
<th>8’</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draped</td>
<td>C130330</td>
<td>C130430</td>
<td>C130630</td>
<td>C130830</td>
</tr>
<tr>
<td>Draped on Fourth Side</td>
<td>C12404630</td>
<td>C12404830</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undraped</td>
<td>C131330</td>
<td>C131430</td>
<td>C131630</td>
<td>C131830</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COUNTERS (42” HEIGHT)</th>
<th>3’</th>
<th>4’</th>
<th>6’</th>
<th>8’</th>
</tr>
</thead>
<tbody>
<tr>
<td>Draped</td>
<td>C130342</td>
<td>C130442</td>
<td>C130642</td>
<td>C130842</td>
</tr>
<tr>
<td>Draped on Fourth Side</td>
<td>C12404642</td>
<td>C12404842</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undraped</td>
<td>C131342</td>
<td>C131442</td>
<td>C131642</td>
<td>C131842</td>
</tr>
</tbody>
</table>

Colors: black, blue, brown, green, flax, gold, gray, plum, red, white

Table-top risers are also available in a variety of sizes. See order form for details.
PEDESTAL TABLES

**Soho Series**

- **BLACK-TOP MINI**
  - Essentials
  - N72066
  - 18" Round 18"H

- **BLACK-TOP CAFÉ**
  - Essentials
  - N72069
  - 24" Round 30"H
  - N72067
  - 36" Round 30"H

- **STANDARD BASE**
  - CAFÉ TABLE
    - liquid white 820232
    - blue steel 8201203
    - 30" Round 29"H

- **STANDARD BASE**
  - BAR TABLE
    - liquid white 820231
    - blue steel 8201204
    - 30" Round 42"H

- **HYDRAULIC BASE**
  - CAFÉ TABLE
    - liquid white 820224
    - 30" Round 29"H

- **HYDRAULIC BASE**
  - BAR TABLE
    - liquid white 820230
    - 30" Round 45"H

**Chelsea Series**

- **BLACK-TOP BISTRO**
  - Essentials
  - N72070
  - 24" Round 42"H

- **BLACK-TOP CAFÉ**
  - Essentials
  - N72063
  - 30" Round 30"H

- **BUTCHER BLOCK-TOP CAFÉ**
  - Essentials
  - N72064
  - 30" Round 30"H

- **BUTCHER BLOCK-TOP BISTRO**
  - Essentials
  - N720163
  - 30" Round 42"H

- **BLACK-TOP BISTRO**
  - Essentials
  - N72068
  - 36" Round 42"H

- **BLACK-TOP CAFÉ**
  - Essentials
  - N72069
  - 24" Round 30"H

- **BUTCHER BLOCK-TOP CAFÉ**
  - Essentials
  - N72063
  - 30" Round 30"H

- **BUTCHER BLOCK-TOP BISTRO**
  - Essentials
  - N720163
  - 30" Round 42"H

- **BLACK-TOP BISTRO**
  - Essentials
  - N72068
  - 36" Round 42"H

- **BLACK-TOP CAFÉ**
  - Essentials
  - N72069
  - 24" Round 30"H

- **BUTCHER BLOCK-TOP CAFÉ**
  - Essentials
  - N72064
  - 36" Round 30"H

- **BUTCHER BLOCK-TOP BISTRO**
  - Essentials
  - N720164
  - 36" Round 42"H
OCCASIONAL, END & COCKTAIL TABLES

Studio Series

BLACK END TABLE  **ESSENTIALS**
C115104
17"W  17"L  18"H

BLACK COCKTAIL TABLE  **ESSENTIALS**
C115103
36"W  20"L  15"H

Inspiration

END TABLE  **SELECT**
tempered glass/painted steel  82023
24"L  28"D  22"H

TABLE  **SELECT**
tempered glass/painted steel  82022
42"L  28"D  18"H

Geo

END TABLE  **SELECT**
glass/black steel  82025
glass/chrome  82035
36"L  26"D  20"H

TABLE  **SELECT**
glass/black steel  82024
glass/chrome  82034
50"L  22"D  16"H

Silverado

END TABLE  **SELECT**
tempered glass/painted steel  82015
24" Round  22"H

TABLE  **SELECT**
tempered glass/painted steel  82014
36" Round  17"H

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to [www.freemanco.com](http://www.freemanco.com)
OCCASIONAL, END & COCKTAIL TABLES

Sydney

END TABLE
black laminate/brushed steel 82054
white laminate/brushed steel 82055
27"L 23"D 22"H

TABLE
black laminate/brushed steel 82052
white laminate/brushed steel 82053
48"L 26"D 18"H
 Powered options available

Oliver

END TABLE
walnut finish 82088
22" Round 22"H

TABLE
walnut finish 82087
47"L 27"D 19"H

Regis

END TABLE
brushed metal 82075
16"L 15.5"D 16.5"H

BENCH/TABLE
brushed metal 82074
47"L 15.5"D 16"H

See pages 22 and 23 for all Powered options.
OCCASIONAL, END & COCKTAIL TABLES

**GEO SQUARE-ROUND TABLE**  
Glass/black steel 82043  
Glass/chrome 82044  
42"L 42"D 29"H

**CANDY TABLE**  
White plastic/black laminated top 82056  
18"L 18"D 18"H

**AURA ROUND TABLE**  
White metal 820844  
15"Round 22"H

**EDGE LED CUBE TABLE**  
White plastic/clear acrylic top 82057  
20"L 20"D 20"H

*Electrical power must be ordered separately

**ITEMS PICTURED BELOW**  
Endless Curved Ottoman | 815953 | Page 6  
Silverado Table | 82014 | Page 17  
Zoey Barstools | 810840 | Page 13  
30" Round Hydraulic Base Bar Table | 820230 | Page 16
## Conference Tables

### Nova White Oval Table
- **Style**: White laminate/chrome
- **Model**: 82060
- **Dimensions**: 71"L x 35.5"D x 29"H

### Geo Conference Table
- **Style**: Glass/black steel
- **Variants**:
  - **Model**: 82041
    - **Dimensions**: 60"L x 36"D x 29"H
  - **Model**: 82051
    - **Dimensions**: Glass/chrome

### Manhattan Table
- **Style**: Glass/black steel
- **Model**: 82033
- **Variants**:
  - **Dimensions**: 40" Round x 29"H

### Communal Table (Maple with Grommets)
- **Style**: Laminate/metal
- **Model**: 82058
- **Dimensions**: 72"L x 26"D x 30"H
- **Model**: 82059
- **Dimensions**: 72"L x 26"D x 42"H

### Communal Table (Maple)
- **Style**: Laminate/metal
- **Model**: 82067
- **Dimensions**: 72"L x 26"D x 30"H
- **Model**: 82068
- **Dimensions**: 72"L x 26"D x 42"H

### Communal Table (White)
- **Style**: Laminate/metal
- **Model**: 82063
- **Dimensions**: 72"L x 26"D x 30"H
- **Model**: 82066
- **Dimensions**: 72"L x 26"D x 42"H

### 8' Rectangular Conference Table
- **Style**: Granite
- **Model**: 820115
- **Dimensions**: 96"L x 44"D x 29"H

### 6' Oval Conference Table
- **Style**: Granite nebula
- **Model**: 820203
- **Dimensions**: 72"L x 42"D x 29"H

### 42" Round White Conference Table
- **Style**: White laminate
- **Model**: 820708
- **Dimensions**: 42" Round
OFFICE

MADISON DESK
gray acajou 84075
30"L 60"D 29"H

MADISON CREDENZA
gray acajou 84077
20"L 60"D 29"H

MADISON BOOKCASE
gray acajou 84078
12"L 36"D 72"H

COMPUTER DESK / TABLE

WORK DESK
white laminate 820706
48"L 24"D 30"H

MERLIN TABLE
gray laminate 820707
46"L 29"D 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | Page 4
Key Largo Chair | 810950 | Page 4
Sydney Powered Table | 82052 | Page 18, 23
Black Diamond Stool | N71088 | Page 12
Soho Black Top Bistro | 36" Round - N72068 | Page 16
Aura Round Table | 820844 | Page 19

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
POWERED

All Powered options will have an adapter included with rental. Additional adapters can be ordered separately.

POWERED SEATING

NAPLES CHAIR, POWERED*  
black vinyl 810120
36"L / 30"D / 28"H

NAPLES LOVESEAT, POWERED*  
black vinyl 830122
62"L / 30"D / 28"H

NAPLES SOFA, POWERED*  
black vinyl 830121
87"L / 30"D / 28"H

ROMA CHAIR, POWERED*  
white vinyl 81021
37"L / 31"D / 33"H

ROMA SOFA, POWERED*  
white vinyl 83017
78"L / 31"D / 33"H

*Electrical power must be ordered separately
POWERED TABLES

G30 COCKTAIL TABLE, POWERED* SELECT white top 82070
- 72”L  26”D  18”H

G30 CAFÉ TABLE, POWERED* SELECT white top 82071
- 72”L  26”D  30”H

G30 BAR TABLE, POWERED* SELECT white top 82072
- 72”L  26”D  42”H

TECH DESK WITH 3 DRAWER FILE CABINET, POWERED* SELECT
- black metal 84083
- desk only 84084
- 60”L  30”D  30”H

SYDNEY COCKTAIL TABLE, POWERED* SELECT
- black laminate/brushed steel 82076
- white laminate/brushed steel 82073
- 48”L  26”D  18”H

POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36” SELECT
- black 85060
- white 85061
- 24”L  24”D  36”H

POWERED* LOCKING PEDESTAL, 42” SELECT
- black 85062
- white 85063
- 24”L  24”D  42”H

ADAPTERS

4-WAY CHARGING ADAPTER* SELECT
- black 850800
- white 850801
- 36”L

*Electrical power must be ordered separately

BANQUETTE

CENTER CONE SELECT
- 38”Round  51”H
- Powered

Banquette Cone has 3 AC and 9 USB plugs built into the center cone.

*Electrical power must be ordered separately
STORAGE

3 DRAWER FILE CABINET ON CASTORS [SELECT]
84080
16"L  20"D  28"H

LOCKING DOOR PEDESTAL [SELECT]
black laminate 85078
24"L  24"D  42"H

Powered options available

FILE CABINET WITH LOCK [ESSENTIALS]
standard size

TWO-DRAWER
N74082
15"W  29"L  28"H

FOUR-DRAWER
N74081
15"W  29"L  50"H

REFRIGERATOR

SMALL REFRIGERATOR* [ESSENTIALS]
N75057
19"W  19"L  34"H

REFRIGERATOR* [SELECT]
white 14.0 cubic feet 8503001
20"L  30"D  65"H

MASON TABLE LAMP* [SELECT]
white/brushed silver 850707
16" Round  26"H

MASON FLOOR LAMP* [SELECT]
white/brushed silver 850708
18" Round  55"H

PRODUCT DISPLAY

ETAGERE [SELECT]
black 850604
pewter 850605
30"L  16"D  70"H

LIGHTING

See pages 22 and 23 for all Powered options.

*Electrical power must be ordered separately
DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS
black

low N75020
30"W 16"H

medium N75021
18"W 20"H

high N75022
24"W 36"H
Available in rectangular sizes.

DISPLAY CUBES
black

12" small N75030
12"W 12"L 42"H

18" medium N75031
18"W 18"L 36"H

24" large N75032
24"W 24"L 42"H

ORION COMPUTER KIOSK
black N75079
28"L 28"D 40.5"H

(Computer not included.)

ITEMS PICTURED BELOW

Ottoman Bench | 815120 | Page 6
Powered Locking Pedestal, 36" | 85061 | Page 23

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That’s why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND
white 850714
black 850715

14”L 13”D 44.5”H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75”x 9.75” but not larger than 8.5”x 2.5”, including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.

TABLET STAND ACCESSORIES

BROCHURE HOLDER*
black 850711

8.025”L 1.1”D 11.225”H

WIRELESS PRINTER HOLDER*
black 850712

3.3”L 1.9”D 5.26”H

CHARGING SHELF*
black 850713

14.85”L 7.17”D 1”H

*To be ordered with the tablet stand
ACCESSORIES

CHROME STANCHION WITH 8’ RETRACTABLE BELT  
C220121
42"H

Holds 22” x 28” sign

CHROME SIGN HOLDER  
C220118

ROUND LITERATURE RACK  
N750135
17"W  17"L  57"H  
Revolving black display holds printed materials for easy access from 20 pockets.

FLAT LITERATURE RACK  
N750136
10"W  55"H  
Forward-facing black display presents printed materials in six pockets.

ALUMINIUM CHROME EASEL  
C220134

CHROME BAG RACK  
C220110

SPECIAL DRAPING  (not pictured)  
Special drape is available in a variety of colors. Refer to the order form for details.

FLOOR-STANDING BULLETIN BOARD  
C10201484
48"W  96"L  78"H

CORRUGATED WASTEBASKET  
C220106

WASTEBASKET  
C220107
wastebasket color may vary.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com

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For Assistance, please call (404) 253-6494 to speak with one of our experts.

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**SE KFC FRANCHISEE CONVENTION / NOVEMBER 14 - 15, 2016**

**Contact Information:**
- **Name of Show:** SE KFC Franchisee Convention
- **Date:** November 14 - 15, 2016
- **Contact Name:**
- **Phone #:**
- **Email Address:**
- **Company Name:**
- **Booth #:**
- **Booth Size:**

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

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### Casual Seating

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**Take advantage of the Online price by ordering at www.freemanco.com/store before OCTOBER 24, 2016**
Bars & Bar Stools

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**TOTAL COST**

Sub-Total:  
7% Tax:  
Total Cost:  

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

For Assistance, please call 404-253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ACCESSORIES

PERFBOARD / BULLETIN BOARDS

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<td>Ticket Tumbler - small</td>
<td>$61.70</td>
<td>67.85</td>
<td>86.40</td>
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</tr>
<tr>
<td></td>
<td>10404</td>
<td>4-way Slant Arm</td>
<td>$210.80</td>
<td>231.90</td>
<td>295.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>10403</td>
<td>2-way Straight Arm</td>
<td>$164.50</td>
<td>180.95</td>
<td>230.30</td>
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</table>

GRID PANELS

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
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<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>103028</td>
<td>Chrome - Grid</td>
<td>$128.60</td>
<td>141.45</td>
<td>180.05</td>
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<tr>
<td></td>
<td>103011</td>
<td>White - Grid</td>
<td>$128.60</td>
<td>141.45</td>
<td>180.05</td>
<td></td>
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<tr>
<td></td>
<td>103029</td>
<td>Chrome - Grid Legs</td>
<td>$43.00</td>
<td>47.30</td>
<td>60.20</td>
<td></td>
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<tr>
<td></td>
<td>103029</td>
<td>White - Grid Legs</td>
<td>$43.00</td>
<td>47.30</td>
<td>60.20</td>
<td></td>
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<tr>
<td></td>
<td>103007</td>
<td>7-Ball Waterfall (for grids)</td>
<td>$17.45</td>
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GRID ACCESSORIES

<table>
<thead>
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<th>Online Special Price</th>
<th>Discount Price</th>
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<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>150001</td>
<td>Chrome Legs</td>
<td>$56.95</td>
<td>63.55</td>
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<tr>
<td></td>
<td>150001</td>
<td>White Legs</td>
<td>$56.95</td>
<td>63.55</td>
<td>80.75</td>
<td></td>
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<td></td>
<td>150001</td>
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<td>$17.45</td>
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GRID LEGS

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<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10403</td>
<td>2-way Straight Arm</td>
<td>$164.50</td>
<td>180.95</td>
<td>230.30</td>
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2-WAY STRAIGHT ARM

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
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<th>Online Special Price</th>
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<th>Standard Price</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>175561</td>
<td>Full Vision Case</td>
<td>$745.00</td>
<td>819.50</td>
<td>1043.00</td>
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<tr>
<td></td>
<td>175560</td>
<td>Half Vision Case</td>
<td>$669.55</td>
<td>736.50</td>
<td>937.35</td>
<td></td>
</tr>
<tr>
<td></td>
<td>175563</td>
<td>Corner Case</td>
<td>$575.55</td>
<td>633.10</td>
<td>805.75</td>
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</table>

FULL VISION SHOWCASE

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Special Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>103011</td>
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<td>$128.60</td>
<td>141.45</td>
<td>180.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>103011</td>
<td>White - Grid</td>
<td>$128.60</td>
<td>141.45</td>
<td>180.05</td>
<td></td>
</tr>
<tr>
<td></td>
<td>103029</td>
<td>Chrome - Grid Legs</td>
<td>$43.00</td>
<td>47.30</td>
<td>60.20</td>
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</tr>
<tr>
<td></td>
<td>103029</td>
<td>White - Grid Legs</td>
<td>$43.00</td>
<td>47.30</td>
<td>60.20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>103007</td>
<td>7-Ball Waterfall</td>
<td>$17.45</td>
<td>19.20</td>
<td>24.45</td>
<td></td>
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</tbody>
</table>

CORNER SHOWCASE

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Special Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>150001</td>
<td>Chrome Legs</td>
<td>$56.95</td>
<td>63.55</td>
<td>80.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>150001</td>
<td>White Legs</td>
<td>$56.95</td>
<td>63.55</td>
<td>80.75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>150001</td>
<td>7-Ball Waterfall</td>
<td>$17.45</td>
<td>19.20</td>
<td>24.45</td>
<td></td>
</tr>
</tbody>
</table>

ALL SHOWCASES ARE 42” high and include a lightbar mounted inside the top front edge and a sliding door with lock on the back.

Electrical service for lightbar must be arranged through the facility.

TOTAL COST

<table>
<thead>
<tr>
<th>Description</th>
<th>Online Special Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>+ Tax (7%)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>= TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Don't see what you need? Please call an Exhibitor Services Representative @ 404-253-6494.
For Assistance, please call (404) 253-6494 to speak with one of our experts.

CLEANING SERVICES

- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft. minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors to provide this service.
- Show Site Prices will apply to all cleaning orders placed at show site.

### VACUUMING *(per sq. ft. - 100 sq. ft. minimum)*

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>610100</td>
<td>Booth Vacuuming - One Time</td>
<td>.60</td>
<td>.85</td>
<td></td>
</tr>
<tr>
<td></td>
<td>610200</td>
<td>Booth Vacuuming - 2 Days</td>
<td>.90</td>
<td>1.25</td>
<td></td>
</tr>
</tbody>
</table>

### SHAMPOOING *(per sq ft - 100 sq ft minimum)*

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>630100</td>
<td>Shampoo Carpet - One Time</td>
<td>.80</td>
<td>1.10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>630200</td>
<td>Shampoo Carpet - 2 Days</td>
<td>1.40</td>
<td>1.95</td>
<td></td>
</tr>
</tbody>
</table>

### PORTER SERVICE *(per day)*

<table>
<thead>
<tr>
<th>Qty (# days)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>620500</td>
<td>Exhibit Area / Under 500 sq.ft.</td>
<td>100.10</td>
<td>140.15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6201500</td>
<td>Exhibit Area / 501 - 1,500 sq. ft.</td>
<td>140.30</td>
<td>196.40</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6202500</td>
<td>Exhibit Area / 1,501 - 2,500 sq. ft.</td>
<td>177.00</td>
<td>247.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>6203500</td>
<td>Exhibit Area / Over 2,500 sq.ft.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Includes emptying of your booth’s wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

CALL FOR QUOTE

TOTAL COST

\[
\text{Sub-Total} + 7\% \text{Tax} = \text{Total Cost}
\]
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Freeman’s extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located
CREATING VISUAL EXCITEMENT
Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES
Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL
Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES
- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 10’ wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10’ fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION
- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.
Note: All graphics are subject to a 100% Cancellation Charge.

**DIGITAL GRAPHICS**
Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

$L \times W = $ sq. ft.

\[
\begin{align*}
\text{Price per sq. ft.} & = \frac{\text{Price per sq. ft.}}{\text{Price per sq. ft.}} \\
\text{Minimum order per graphic} & = 9 \text{ sq. ft.} (1296 \text{ sq. in.}) \\
\text{Double sq. ft. for double-sided graphics} & = 9 \text{ sq. ft.} \\
\text{Round sq. ft. to next whole increment} & = 9 \text{ sq. ft.} \\
\text{File conversion, retouching, cloning or color correcting may incur additional labor charges.} & \text{(See reverse side for graphic guidelines.)}
\end{align*}
\]

**LARGE DIGITAL GRAPHICS**
Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:
- Electronic File Name
- Application
- PMS Colors

**Backin Material:**
- Freeman Foam (Foamcore)
- Freeman PVC (PVC)
- Freeman HD Foam (Gatorfoam)
- Freeman Polyfoam (Ultra Board)

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

**STANDARD SIZES**

<table>
<thead>
<tr>
<th>CHOOSE YOUR SIZE:</th>
<th>QTY.</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>TOTAL</th>
</tr>
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<tr>
<td>7” x 11”</td>
<td>58.00</td>
<td>87.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7” x 22”</td>
<td>60.05</td>
<td>90.10</td>
<td></td>
<td></td>
</tr>
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<td>7” x 44”</td>
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<td>9” x 44”</td>
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<td>11” x 14”</td>
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<td>28” x 44”</td>
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<td>20” x 60”</td>
<td>212.90</td>
<td>319.35</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(white only)

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

**INDICATE YOUR SIGN COPY HERE:**
- Vertical
- Horizontal
- Use Your Judgment For Sign Layout
- Background Color
- Lettering Color

**TOTAL COST**

\[
\begin{align*}
\text{Sub-Total} + \text{7}\%\ Tax & = \text{Total Cost}
\end{align*}
\]
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):
- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:
- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS
- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR
- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE
- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop
- Always provide the following:
  - Native files with fonts and links (zipped)
  - High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:
- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or StuffIt programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

- Files below 10 MB can be delivered via email. Larger files may be posted to Freeman’s FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (404) 253-6494 for assistance.
To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction of the various unions, we ask that you read the following:

**EXHIBIT INSTALLATION AND DISMANTLING:**

Currently we have an agreement with the Local Stagehand Union to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without the assistance of this Local. Any labor services that may be required beyond what your regular full time employees can provide must be rendered by the Union or an Exhibitor Appointed Contractor. Labor can be ordered in advance by returning the Display Labor Form, or at show site, at the Freeman Service Center.

**MATERIAL HANDLING:**

Exhibitors and full time employees of exhibiting companies may hand carry their own materials into the exhibit facility. However, the use or rental of dollies, flat trucks, pallet jacks or other mechanical equipment is not permitted. Freeman has the responsibility of receiving and handling all exhibit materials and crates, with the exception of items Exhibitors hand carry. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out. Unloading or reloading at the dock of any and all contracted carriers will be handled by Freeman.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at the owner’s expense.

Fire Marshal regulations absolutely prohibit the storage of empty containers in the exhibit hall. Arrangements have been made with Freeman to store empty crates and containers. Please refer to the Material Handling section of this manual for information regarding the handling of empties, disposal of skids, etc.

**GRATUITIES:**

Tipping is expressly prohibited. This includes such practices as giving money, merchandise or other special consideration for services rendered. Please do not give breaks other than mid-morning and mid-afternoon, when the union has a scheduled 15 minute paid break. Meal breaks are one hour. Any attempt to solicit a gratuity by an employee should be reported immediately to the Exhibit Manager or a Freeman Supervisor.

**SAFETY:**

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Freeman cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order the appropriate labor on the Display Labor Form and the necessary ladders and tools will be provided.
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it’s shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freemanco.com
### INSTALLATION LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

<table>
<thead>
<tr>
<th>Supervisor will be:</th>
<th>Phone Number:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $

Tax = $ (N/A)

Total Installation = $

### DISMANTLE LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

<table>
<thead>
<tr>
<th>Supervisor will be:</th>
<th>Phone Number:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $

Tax = $ (N/A)

Total Dismantle = $

---

### DISPLAY LABOR (One Hour Minimum per Worker)

<table>
<thead>
<tr>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Straight Time-</td>
<td>8:00 A.M. to 5:00 P.M. Monday through Friday</td>
<td>$89.25</td>
</tr>
<tr>
<td>Overtime-</td>
<td>5:00 P.M. to 12:00 A.M. Monday through Friday All day Saturday &amp; Sunday</td>
<td>$134.00</td>
</tr>
<tr>
<td>Double Time-</td>
<td>Midnight to 8:00 A.M. and recognized holidays</td>
<td>$178.50</td>
</tr>
</tbody>
</table>

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. Please include setup plan/photo, special instructions & inbound shipping information with this order.
INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse__________ Show Site __________ Date Shipped ___________

Total No. of: _______________ Crates ___________ Cartons ___________ Fiber Cases ___________

Setup Plan/Photo: Attached _____________ To Be Sent With Exhibit _____________ In Crate No. _____________

Carpets: With Exhibit _____________ Rented From Freeman ___________ Color ___________ Size ___________

Electrical Placement: _____________ Drawing Attached _____________ Drawing With Exhibit _____________

Electrical Under Carpet _____________

Comments: __________________________________________________________________________

Graphics: With Exhibit _____________ Shipped Separately _____________

Comments: __________________________________________________________________________

Special Tools/Hardware Required: __________________________________________________________________________

OUTBOUND SHIPPING INFORMATION

SHIP TO: __________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

METHOD OF SHIPMENT

☐ Freeman Exhibit Transportation:
  ☐ Standard Ground
  ☐ Air Freight  ☐ Next Day  ☐ 2nd Day  ☐ Deferred  ☐ Expedited

☐ Other (list carrier name & phone number):
  ☐ Other Common Carrier: __________________________________________________________________________
  ☐ Other Air Freight: __________________________________________________________________________
  ☐ Van Line: __________________________________________________________________________

FREIGHT CHARGES

☐ Prepaid  ☐ Collect

Bill To: __________________________________________________________________________

____________________________________________________________________________________

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ Reroute via Freeman’s choice

☐ Deliver back to Freeman warehouse at Exhibitor’s expense.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
Show Name: ____________________________
Show Location: ____________________________
Show Dates: ____________________________

Exhibitor Name: ___________________________________ Booth Representative: ______________________________
Firm, Billing Name: _________________________________ Purchase Order or Reference Number: ________________
Booth Number: ____________________________________ Credit Card #: ____________________________________
Billing Address: ____________________________________ Expiration Date: __________________ (MC, VISA, AM. EXP)
City:__________________State: ________ Zip: _________ Name of Credit Card Holder as shown on card
Show Decorator:_________________________________        ____________________________________________________
Phone: ______________________ Fax: ________________ Authorized Signature: __________________________________
Cell: _____________________________________________  Email Address: _______________________________________

Please return completed form with payment to:  P.O. Box 538, Rex, GA 30273    (770) 507-6777    (770) 474-4676 FAX
Please return overnight shipment with payments to:  121 Pine Dr., Stockbridge, GA  30281

For Design Help, Have A TLC Designer Visit Our Booth On The Following Date: ___________ Time: ______

FROM SIMPLE AND ELEGANT TO WILD AND COLORFUL!
LET A TLC DESIGNER CREATE THE PERFECT LOOK JUST FOR YOU!

If you would like to specify color, size, type flowers, please do so below—prices start at $60.00.
Qty ____ tropical flowers—Price $ __________ each
Qty ____ Spring flowers—Price $ __________ each

Color________________________________________
Width__________________ Height_________________

Additional Request: __________________________________

Don’t know what you want? Just want a splash of color?
Let TLC designers choose your fresh seasonal flowers!
Qty ____ TLC pick my colors, size, type flowers $50.00 ea

Visit www.tlc-florist.com for additional sample pictures.
For free design assistance, please call 770-507-6777 or email plant@tlc-florist.com with any questions.

COLORFUL POTS OF VIBRANT FLOWERS!

Mums—12”-18”H
$20.00 each
Qty ____
White ____
Yellow ____
Lavender ____

Azaleas—12”H
$35.00 each
Qty ____
White ____
Pink ____
Red ____

Bromeliads—12”-18”H
$35.00 each
Qty ____
Purple ____ Red ____
Yellow ____ Orange ____

See next page for green plants.
### Rental Price includes:
Decorative container, top dressing, professional maintenance, installation and pick up. There is a one-time $10.00 charge for daily floral delivery. All orders must be paid IN FULL PRIOR TO SHOW CLOSING. We accept cash, company check, VISA, MASTERCARD, AMERICAN EXPRESS. Adjustments cannot be made after the close of the show. All rental items remain property of TLC Atlanta Convention Plant Services, Inc. There is a restocking fee for orders cancelled less than 2 weeks prior to show opening. There is a 1.5% energy surcharge added to each order. Orders placed after the open of an event may be subject to a delivery fee.

### Order Cost Summary
Select Container (Included in rental cost)
- Black
- White
- Wicker

___% Sales Tax

Total _________

### 2’ Green Plants
- **Ferns**
  - $35.00 each
  - Qty ___

- **Ivy**
  - $35.00 each
  - Qty ___

- **Pothos**
  - $35.00 each
  - Qty ___

### 3’ Green Plants
- **Ferns**
  - $35.00 each
  - Qty ___

- **Ivy**
  - $35.00 each
  - Qty ___

- **Pothos**
  - $35.00 each
  - Qty ___

### 4’ @ $125.00 each, Qty ___
- **Ferns**
- **Ivy**
- **Pothos**

### 5’ @ $135.00 each, Qty ___
- **Ferns**
- **Ivy**
- **Pothos**

### 6’ @ $145.00 each, Qty ___
- **Ferns**
- **Ivy**
- **Pothos**

### 7’ H & Taller plants & Planters are available
Call 770-507-6777 for price/availability

- **Ferns**
  - $35.00 each
  - Qty ___

- **Ivy**
  - $35.00 each
  - Qty ___

- **Pothos**
  - $35.00 each
  - Qty ___

### Top-dressed with azalea (pictured)
Also available with mum
Choose flower color for flower choice.

- For Top-dressing with fern & azalea
  - _white, _pink, _red

- For Top-dressing with fern & mum
  - _white, _yellow, _lavender

- 4’ @ $125.00 each, Qty ___
- 5’ @ $135.00 each, Qty ___
- 6’ @ $145.00 each, Qty ___

### Standard 4’ to 6’ Green Plants

- 4’ @ $49.95 each Qty ___
- 5’ @ $59.95 each Qty ___
- 6’ @ $69.95 each Qty ___

### Seasonal Flowering Plants
Call for Price & Availability

- **Tulip**
- **Galadium**
- **Hyacinth**
- **Kalanchoe**

### Rental Price includes:
Decorative container, top dressing, professional maintenance, installation and pick up. There is a one-time $10.00 charge for daily floral delivery. All orders must be paid IN FULL PRIOR TO SHOW CLOSING. We accept cash, company check, VISA, MASTERCARD, AMERICAN EXPRESS. Adjustments cannot be made after the close of the show. All rental items remain property of TLC Atlanta Convention Plant Services, Inc. There is a restocking fee for orders cancelled less than 2 weeks prior to show opening. There is a 1.5% energy surcharge added to each order. Orders placed after the open of an event may be subject to a delivery fee.